

Upute za prijenos dokumenata



Korak 1.

Upisujete korisničko ime
i lozinku.

Korisničko ime ja Vaš
upisni broj a lozinka je
Vaš OIB.



Log in to Nextcloud

Account name or email

Password 

→ Log in

Forgot password?

Log in with a device

Ako ne znate Vaš upisni broj možete ga pronaći pored Vašeg imena u dokumentu Rang liste na našoj web stranici

<https://www.fazos.unios.hr/media/Dokumenti/upisi/2025/diplomski/rang%20liste%20diplomski%20studij%202025.2026%20za%20web%20objava%201.10.2025.pdf>

Good afternoon, Pero Perić


Nextcloud

A collaboration platform that puts you in control

**Privacy**
Host your data and files where you decide.

**Productivity**
Collaborate and communicate across any platform.

**Interoperability**
Import and export anything you want with open standards.

**Community**
Enjoy constant improvements from a thriving open-source community.

This Nextcloud is on version 31.0.7

[What's new? →](#)[Nextcloud on all your devices →](#)

Korak 2.

U ovom koraku kliknite na X

Korak 3.

U ovom koraku kliknite na FILES

Good afternoon, Pero Perić

Recommended files

Invoice.odt

Expense report.ods

Nextcloud Manual.pdf

Yellow idea.odp

Sticky notes.whiteboard

Kanban board.whiteboard

Flowchart.odg

Talk mentions

No unread mentions

Let's get started!
Manage conversation sett...

Talk updates
New in Talk 21.1 - Meeting co...

Note to self
System created the conversation

Important mail

No message found yet

[Set up an account](#)

Upcoming events

No upcoming events

[Customize](#)



Filter file names ...



All files

+ New



All files

Personal files

Recent

Favorites

Shares

Tags

All folders

Deleted files

34.3 MB used

Files settings

Welcome to Nextcloud!

Link to this section
Here you can add a description or any other info relevant for the folder. It will show as a "Readme.md" and in the web interface also embedded nicely up at the top.

Korak 4.

Nakon što ste kliknuli na FILES otvara Vam se popis direktorija u Vašem pretincu. Za Vas je bitan samo direktorij sa **Vašim imenom i prezimenom**. U taj direktorij morate prenijeti(upload) Vaše dokumente.

Kliknite na njega.



Talk
Recently edited



Expense report.ods
Recently edited



Yellow idea.odp
Recently edited



Sticky notes.whiteboard
Recently edited



Type



Modified



People



Name

Size

Modified



Documents



1.1 MB

1 minute ago



Notes



0 KB

8 minutes ago



Pero Perić

Shared



0 KB

9 minutes ago



Photos



5.4 MB

1 minute ago



Talk



0 KB

a few seconds ...



Templates



10.4 MB

1 minute ago



Nextcloud.png



49 KB

2 minutes ago



Filter file names ...

All files

Personal files

Recent

Favorites

Shares

Tags

All folders

Deleted files

34.3 MB used

Files settings



All files

Pero Perić



+ New

- Upload from device
- Upload files
- Upload folders
- Create new
 - New folder
 - Create file request
 - New text file
- Add folder description

Korak 5.

Nakon što ste kliknuli na Vaš direktorij otvara Vam se prostor gdje trebate prenijeti svoje dokumente.

Vaše dokumente pripremite prije ovog koraka.

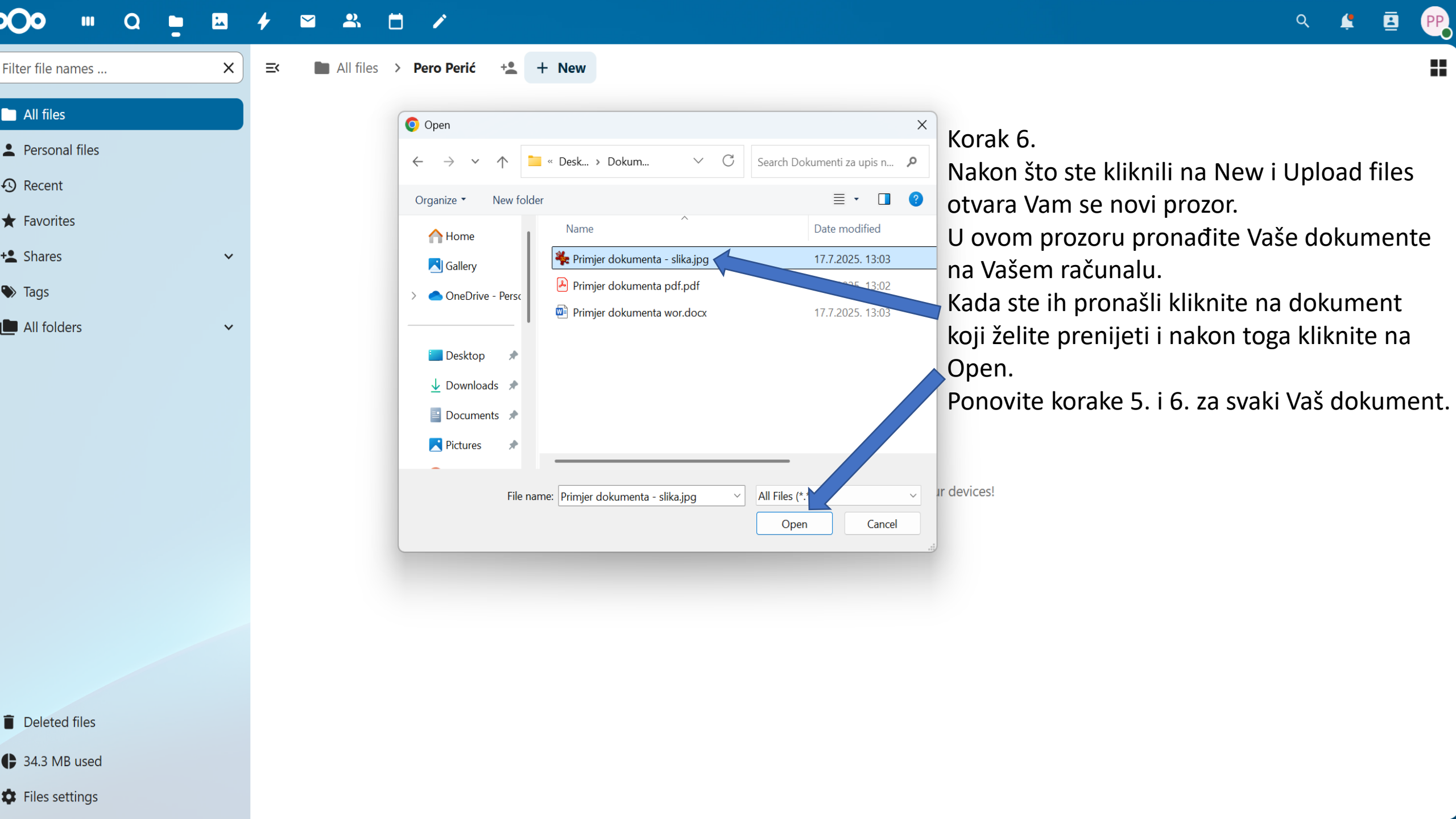
Kliknite na New pa na Upload files.



No files in here

Upload some content or sync with your devices!

+ New



Korak 6.

Nakon što ste kliknili na New i Upload files otvara Vam se novi prozor.

U ovom prozoru pronađite Vaše dokumente na Vašem računalu.

Kada ste ih pronašli kliknite na dokument koji želite prenijeti i nakon toga kliknite na Open.

Ponovite korake 5. i 6. za svaki Vaš dokument.

ur devices!

Filter file names ...

All files

Personal files

Recent

Favorites

Shares

Tags

All folders

All files > Pero Perić + New

Type Modified People

	Name		Size	Modified
☐	Korisnički podaci za studomat.pdf	Shared I ...	57 KB	40 minutes ago
☐	Primjer dokumenta - slika.jpg	Shared I ...	21 KB	45 minutes ago
☐	Primjer dokumenta pdf.pdf	Shared I ...	32 KB	47 minutes ago
☐	Primjer dokumenta wor.docx	Shared I ...	0 KB	45 minutes ago
4 files			110 KB	

Korak 7.

Nakon što ste odradili korak 5. i 6. za sve Vaše dokumente u direktoriju morate vidjeti sve dokumente. Ukoliko ne vidite neki dokument ponovite korake 5. i 6. za taj dokument.

Ukoliko imate poteškoća javite se na mail it@fazos.hr ili tel. 031 554 845